

# ALBURTIS CODIFIED ORDINANCES

## Chapter 3

### Appointed Officials

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## Chapter 3 — Appointed Officials

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## **Article I — Bonds**

### **§ 3-101 Fidelity Bonds.**

The holders of the following offices shall be required to have fidelity bonds posted with the Borough in the principal amounts set forth below. Coverage shall be secured and premiums paid by the Borough:

<u>Office</u>	<u>Amount</u>
Borough Manager .....	\$250,000.00
Borough Treasurer .....	250,000.00

## **Article II — [RESERVED]**

## **Article III — [RESERVED]**

## **Article IV — [RESERVED]**

## **Article V — Independent Auditor**

### **§ 3-501 Creation of Position; Appointment; Term.**

The office of Independent Auditor is hereby created within the Borough of Alburtis, to be staffed by appointment by the Borough Council yearly for a one-year term of office beginning the first day of January of each and every year.

**§ 3-502 Referral and Approval of Nominee.**

On or before the first day of December 1987, and each year thereafter on or before the same date, the Mayor shall transmit to Borough Council a nominee to the office of Independent Auditor. Said nominee shall be approved by the Borough Council by resolution or ordinance during the last calendar month of the fiscal year of the Borough.

**§ 3-503 Qualifications.**

A nominee for the position of Independent Auditor shall have certain qualifications. He shall be either a certified public accountant or a firm of certified public accountants registered in the Commonwealth of Pennsylvania or a competent public accountant or a competent firm of public accountants.

**§ 3-504 Powers and Duties.**

The duties of the office of Independent Auditor shall be to make an independent examination of the accounting records of the Borough for the fiscal year of his appointment, to prepare and file such reports as required by statute, and to perform such other duties and exercise such other powers as conferred upon him by the provisions of the Borough Code then appertaining (53 PA. STAT. ANN. § 46196 *et seq.*)

**§ 3-505 Elected Auditor Abolished.**

From and after December 9, 1987, the office of elected Borough Auditor is abolished; however, Borough Auditors then in office shall continue to hold their office during the term for which elected but shall not audit, settle or adjust the accounts to be audited by the Independent Auditor, but shall instead perform such other duties of their office not delegated for performance to the Independent Auditor.

## **Appendix**

**¶ 3-A Disposition of Ordinance 256.**Ordinance 2562003 Codified Ordinances

§ I	§ 3-501
§ II	§ 3-502
§ III	§ 3-503
§ IV	§ 3-504

Ordinance 2562003 Codified Ordinances

§ V

§ 3-505

§ VI (effective date)

**¶ 3-B Source Ordinances.**

The following ordinances are the source of the text in this Chapter 3. This list does not include the annual ordinances prior to Ordinance 401 listed in ¶ 3-D, or the ordinances listed in ¶ 3-E which confirm the bonds for a particular year. Ordinance 401 was codified to 2003 Codified Ordinances § 3-101.

Ordinance 256	12-09-1987
Ordinance 401	12-23-2002
Ordinance 415	10-29-2003
Ordinance 469	12-26-2007
Ordinance 484	08-12-2009
Ordinance 526	01-28-2015

**¶ 3-C Derivation of Unofficial Chapter 3 to 1981 Code (after Ordinance 256).**

In 1988, General Code Publishers Corp. printed an unofficial codification of Ordinance 256 to Chapter 3 of the 1981 Code. Borough Council did not formally add Ordinance 256 to the 1981 Code, and did not formally adopt any of the numbering and stylistic changes made by General Code Publishers Corp.

A copy of the GCP unofficial Chapter 3 is provided with the on-line and CD-ROM versions of the Codified Ordinances.

The provisions of the GCP unofficial Chapter 3 were derived from Ordinance 256 as follows:

Unofficial Chapter 3Ordinance 256

§ 3-1

§ I

§ 3-2

§ II

§ 3-3

§ III

§ 3-4

§ IV

§ 3-5

§ V

§ 3-6

§ VI

**§ 3-D Annual Ordinances Prior to 2003 Establishing Bond Requirements.**

1976	Ordinance 176	01-14-1976
1977	Ordinance 182	12-30-1976
1978	Ordinance 189	12-30-1977
1979	Ordinance 201	12-28-1978
1980	Ordinance 206	12-28-1979
1981	Ordinance 210	12-30-1980
1982	Ordinance 217	12-23-1981
1983	Ordinance 225	12-29-1982
1984	Ordinance 228	12-29-1983
1985	Ordinance 238	12-12-1984
1986	Ordinance 244	12-11-1985
1987	Ordinance 251	12-29-1986
1988	Ordinance 259	12-30-1987
1989	Ordinance 268	12-26-1988
1990	Ordinance 279	12-27-1989
1992	Ordinance 289	12-30-1991
1993	Ordinance 295	12-30-1992
1994	Ordinance 304	12-29-1993
1995	Ordinance 315	12-28-1994
1996	Ordinance 324	12-27-1995
1997	Ordinance 344	12-30-1996
1998	Ordinance 354	12-29-1997
1999	Ordinance 361	12-30-1998
2000	Ordinance 377	12-29-1999
2001	Ordinance 383	12-27-2000
2002	Ordinance 392	12-26-2001
2003	Ordinance 401	12-23-2002

**§ 3-E Annual Ordinances Confirming Bond Requirements.**

2004	Ordinance 417	12-29-2003
2005	Ordinance 430	12-29-2004
2006	Ordinance 441	12-28-2005
2007	Ordinance 453	12-27-2006
2008	Ordinance 469	12-26-2007
2009	Ordinance 476	12-29-2008
2010	Ordinance 487	12-30-2009
2011	Ordinance 493	12-29-2010
2012	Ordinance 501	12-28-2011
2013	Ordinance 509	12-26-2012
2014	Ordinance 515	12-23-2013
2015	Ordinance 524	12-29-2014
2016	Ordinance 533	12-30-2015
2017	Ordinance 536	12-28-2016
2018	Ordinance 543	12-27-2017
2019	Ordinance 552	12-26-2018
2020	Ordinance 560	12-23-2019
2021	Ordinance 565	12-30-2020
2022	Ordinance 570	12-29-2021
2023	Ordinance 577	12-28-2022
2024	Ordinance 584	12-27-2023
2025	Ordinance 592	12-23-2024

**¶ 3-F Cross-Reference.**

Certain other appointed officials are provided for under other Chapters of the Codified Ordinances, including Chapter 12 (relating to Personnel Policies) and:

<u>Official</u>	<u>2003 Codified Ordinances</u>
Zoning Officer	§ 21-2001
Building Permit Officer; Building Inspector	§§ 24-209, 31-102, 35-102
Plumbing Inspector	§§ 32-204, 32-205
Maintenance Supervisor	§ 64-102
Earned Income Tax Officer	Ch. 82
Local Services Tax Receiver	§ 84-404